

ANDREW YULE & CO. LTD.
Tinkong T.E,PO-Tinkong,Dibrugarh,Assam,PIN-786611
Website: www.andrewyule.com

NOTICE INVITING TENDER NO. AYCL/Tinkong T.E /2025

ANDREW YULE & CO. LTD(AYCL), a listed Central Public Sector Enterprise (CPSE), under Ministry of Heavy Industries, Government of India, invites quotation from experienced vendor/service provider for providing school bus on hire basis for Tinkong T.E,Dibrugarh,Assam in two-part system (**Techno-Commercial Bid and Financial Bid**). **These documents should be submitted separately -"Technical Quote" for engagement of vendor /service provider for proving School Bus service on hire basis for Tinkong T.E,Tinkong,Dibrugarh,Assam,PIN-786611**, the details of which regarding eligibility criteria, scope of work, method of evaluation etc. are available in annexures specified in list of Annexures. Interested party who comply with the eligibility criteria mentioned hereinafter, may quote as per the specified instructions furnished hereunder.

Tender documents may be downloaded from AYCL website www.andrewyule.com. Corrigendum, addendum or clarifications, if any, shall be hosted on the above-mentioned website only.

CRITICAL INFORMATION

Tender No. & date	AYCL/TNK/1/2024-25 Dated 15/02/2025
Tender Title	School Bus Hire at Tinkong Tea Estate
Last date for receipt of RFQ document	08/03/2025 at 15:00 hrs
Place, time and date of opening of technical proposals	09/03/2025 at 16:00 hrs at the Office of The Manager,TinkongT.E, Dibrugarh, Assam.
Place, time and date of opening of financial proposals	09/03/2025 at 16:00 hrs at the Office of The Manager,TinkongT.E, Dibrugarh, Assam. (only to technically qualified bidders)
Validity of Tender document	Three (3) years from the date of opening
Timeline to complete job	Period of engagement will be for three (3) years.
Contact Person for queries	Manager, Tinkong T.E, P.O-Tinkong, Dibrugarh, Assam PIN-786611 Tel:(+91)9883351602/8473816137/ 9435003967. Email Id –yule.tinkong@gmail.com

Submission of RFQ addressing to	Manager, Tinkong T.E, P.O-Tinkong, Dibrugarh, Assam PIN-786611 Tel:(+91)9883351602/8473816137/ 9435003967. Email Id –yule.tinkong@gmail.com
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Note: AYCL will use website as a primary mode of communication and will upload all relevant information on AYCL website (www.andrewyule.com).

BRIEF BACKGROUND OF THE COMPANY:

The present business of Andrew Yule(AYCL) comprises of Tea, Electrical and Engineering.

The Company's Engineering Division manufactures and supply (industrial activity code-wise) Industrial Fans, Air Pollution and Water Pollution Control equipment, Tea Machinery Spares, Turn-key projects involving the above products under NIC CODE 29199.

The Company's Electrical-Chennai Operation manufactures Power Transformers from 5MVA 11kV to 63 MVA 220 kV Class, Auto Transformers up to 100 MVA 220 kV Class and Generator Transformer up to 40 MVA 132 kV Class under NIC Code of 27102.

The Company's Tea Division is engaged in the business of tea growing and manufacturing under NIC Code of 01271.

Manufacturing activities are undertaken in the following units:

- 1) Electrical- Chennai Operations (Perungudi, Chennai, Tamilnadu)
- 2) Engineering Division (Kalyani, West Bengal)
- 3) Tea Division (West Bengal and Assam)

Selling activities are undertaken on PAN India basis.

SCOPE OF WORK

- A. To provide a fifty four(54) seaterschool bus for the workers children of Tinkong T.E ,Dibrugarh,Assam ,PIN-786611,for a period of three (3) years period,wef 01.03.2025.
- B. To place the vehicle on every school/exam days at 6.30 /7 AM in front of the Manager's Office,TinkongT.E,Dibrugarh,AssamPIN-786611 and take the school children to Rajgarh town ,Rajgarh,Dibrugarh,Assam which is located nine(9) Kms away from Tinkong and bring them back after the school closes everyday conduct .
- C. In case of failure to place the school bus on specific time,alternative arrangements must be made without any delay.
- D. The following will be provided by the garden-

1. Requisite fuel on actual KM run(vendor/service provider will have to ensure that the tachometer of the school bus must be fully operational) .

2. One daily rated attendant for the school bus.

E. All taxes, updation of necessary permits,pollution,fitness ,insurance coverages etc along with the periodic maintenance and repairing etc pertaining to the school bus will have to be borne by the vendor/service provider during the period of engagement.

ELIGIBILITY CRITERIA

- a) Preference will be given to those who has experience in services for Govt/ PSU's/Corporate in this field with documentary evidence,**Self-attested copy of work order issued by Govt/ PSU's/Corporate in the field of providing similar bus services.**
- b) TheBiddersshould be registered with valid Trade license, along **with all valid documents pertaining to the school bus must be available** and renewed at their own cost as per the statute.**Self-attested copies of the same to be attached.**
- c) TheBidder must have a permanent residence/office within Assam. **Self-attested copy of proof of resident showing location of the house/office must be attached along with the tender.**
- d) Average Annual Turnover of Rs. 5 lakh or more in the past 3 years till 31st March, 2024. **Self-attested copy of Annual Income Tax Returns of the last 3 years i.e. for financial years 2021-22, 2022-23& 2023-24 to be attached.**
- e) Bidders must submit proper KYC documents like , PAN and GST certificate (optional), to qualify for the bidding process.
- f) Must have minimum Five (5) years of experiences in the similar type of work/services and well versed with the services of providing school buses in tea gardens of Assam .
- g) In case the vendor/service provider has been suspended by any of the Govt. Agencies during the contract period, it would be the liability of the vendor/service provider to engage another similar type of transport without any additional cost, so that there is no administrative problem in the garden.

TIMELINE OF THE CONTRACT-

- The vendor /service provider would deploy required quantum of personnel with applicable skill sets (as per suitably identified requirements) for the school bus during the period of contract.
- The time frame is under normal situation and in case any constraints arise beyond the purview or due to factors / regulatory aspects imposed by State Government / Central Government be it with respect to ongoing pandemic or other environmental concerns, suitable extension is to be given and shall be chargeable on pro-rata basis.
- Deliverables under the contract will include every aspect as mentioned under “Scope of Work”.

Payment terms-

The vendor/service provider will have to submit bill on monthly basis at the end of each month to the garden management and the payments shall be made within 60 days from the

date of submission of bill. **NO ADVANCE PAYMENT WILL BE MADE UNDER ANY SITUATION.**

OTHER TERMS & CONDITIONS:

EMD amounting to Rupees Five thousand(Rs 5000.00) must be submitted in the form of Demand Draft issued in favour of `Andrew Yule & Co. Ltd.` along with the financial bid which will be sought only after qualifying in the technical bid, which will be returned as per the policy of the AYCL.

CONFLICT OF INTEREST:

- a) The vendor/service provider engaged shall in no case represent or give opinion or advise others in any matter which is averse to the interest of AYCL nor he will indulge in any activity outside the terms of contractual assignments.
- b) In case the services of the vendor/service provider are found in conflict with the interest of the Company, his/her services will be discontinued by terminating the contract without assigning any reason.

TERMINATION OF ENGAGEMENT:

- a) The Garden Management may terminate the contract under the following conditions:
 - i) The vendor/service provider is unable to address the assigned work.
 - ii) Quality of the service is not satisfactory as observed by the garden management.
 - iii) The vendor/service provider fails in timely achievement of the milestones as finally decided by the Management.
 - iv) The vendor/service provider is found lacking in honesty and integrity.
- b) AYCL reserves the right to terminate the engagement by serving 15 days written notice on the vendor/service provider. Termination shall be affected on the day right after the completion of fifteen (15) days of delivery of such notice.

RESOLUTION OF DISPUTES:

In the event of any dispute, question of difference arising during the period of engagement, efforts will be first made to settle the dispute by amicable settlement through discussion, failing which the decision of the Management of Tinkong T.E ,Dibrugarh, Assam will be considered as final. All the disputes are subjected to Dibrugarh jurisdiction only.

VALIDITY OF THE CONTRACT-THREE (3) YEARS with 10% increase of the hire charges every year.

ANDREW YULE & COMPANY LIMITED

Tinkong T.E.PO-Tinkong,Dibrugarh,Assam,PIN-786611.

Ref. Tender No.

Declaration of Non-Ineligibility (By the Bidder)

I/We, M/s (Name of bidder) hereby certify that I/we have not been banned/de-listed/de-barred from business by any PSU/Govt. Department during the last 03 (three) financial years (2020-21 to 2022-23).

(Signature of the Authorized Signatory)
Office Stamp/Seal

Place:

Date: